



UNITED STATES COAST GUARD VIRTUAL  
U.S. DEPARTMENT OF HOMELAND SECURITY

# **United States Coast Guard Virtual**

A Virtual Organisation of Infinite Flight

## **STANDARD OPERATING PROCEDURES**

**VERSION 4.0.1**

**RDML D MOODY USCG0004**



# Preface

Welcome to the United States Coast Guard of Infinite Flight. We make it our aim to strive to provide the most realistic service, through regulation, policy, procedure, discipline and operation that truly reflects that of the U.S. Coast Guard. This, by no means, takes away from what our pilots are here for – to have fun! We sincerely hope that all of our pilots enjoy their time here with us right the way from basic training to retirement.

To our pilots: if you have any queries, comments, suggestions, or complaints, my office door is open 24/7. I am here to make this VO the best for everybody who takes part. In return, all I ask is that every pilot puts in their best effort to be active and operational. If everyone is active, we can function as the best VO on Infinite Flight! Greatness is what we strive for – and if everyone plays their part, we can achieve just that.








Rear Admiral (Lower Half) Declan Moody  
USCG0004







**United States Coast Guard Virtual**



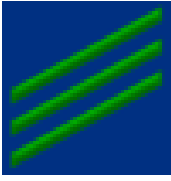
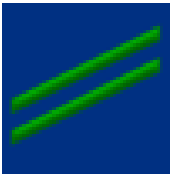
# Getting Started

You have applied and been accepted into USCG-IF Virtual. Congratulations! At this point, you have most likely been invited into our Discord Server. At first glance, you are in the #assessmentroom, and you don't see many channels. Fear not, they will be visible soon; we don't want to overwhelm you as we get you integrated into our systems. Read everything in the room and follow the instructions at the boom of the page, through the #academy and #basic-training rooms. Once in the #basic-training room, you will need to contact the person notated in that room by Direct Message (DM). Once you have made contact, they will ensure you have signed up for VAM, give you a call sign, answer any questions and then change your role to Academy Trainee. Our staff members will either give you a check ride or you can go through our Basic Training Academy. Upon completion of a check ride or training, you will be assigned to one of the Wings for Missions. At this point, you have many options. You can fly solo missions, like Search and Rescue, Patrols, etc., or you can go into VAM and pick a transport route and fly that. What you fly is up to you for the most part. We do ask that you fly with us during group missions and events, usually held on weekends. For these events, you can fly the mission aircraft, regardless of rank. If at any point, you have questions, feel free to reach out in #lounge, or DM a Wing or Command Staff member. We are here to work as a team, and help each other always.

# Ranks

Rank	Abbreviation	Insignia	Description
<b>Command Staff</b>			
Admiral	ADM		The ADM is the Commandant of the Coast Guard and is the senior officer at USCG.
Vice Admiral	VADM		The VADM is the Deputy Commandant and acts in the ADMs place in his absence.
Rear Admiral	RADM		Senior Command
Rear Admiral (Lower Half)	RDML		Senior Command
Captain	CAPT		The CAPT acts as an operations officer and a liaison between the Wings and the Senior Command Board.
Commander	CDR		The CDRs fulfil a number of roles within USCG, including HR and recruitment.
Master Chief Petty Officer of the Coast Guard	MCPOCG		The MCPOCG acts as the Enlisted liaison officer on the Command Board to assist with disciplinary issues and the day to day running of USCG.

<b>Wing Officers</b>			
Lieutenant Commander	LCDR		Lieutenant Commanders serve as the Wing Commander for each wing. They will command each their respective wings, while maintaining a role as liaison to the Command Staff.
Lieutenant	LT		Lieutenants (LT) will be the Executive Officer for the Wing. They report directly to the Lieutenant Commander on all matters of performance, mission status and discipline.
Lieutenant (Junior Grade)	LTJG		LTJG officers will be involved in the management of the Academies as well as provide mission analysis of missions conducted by their Wing.
Ensign	ENS		Ensign is the lowest Officer rank at USCG, and our ENSs act as instructors to help train Airmen Recruits.
<b>Senior Pilots</b>			
Master Chief Petty Officer	MCPO		MCPOs act as the enlisted disciplinary POC within the Wing, as the most senior pilot. They may guide pilots in Basic Training as long as they are certified instructors.
Senior Chief Petty Officer	SCPO		SCPOs begin to assist Wing Staff in the manning of the Wing. They may help to plan missions and manage Airmen.

Chief Petty Officer	CPO		CPOs may retrain on a second aircraft to widen their knowledge and gain seniority.
Petty Officer	PO1		POs are operational frontline pilots, who fly their aircraft of choice.
<b>Pilots</b>			
Airman	AN		On completion of Basic Training, pilots are regraded to Airman. Airmen then go on to complete their type-specific Advanced Training.
Airman Recruit	AR		Airmen Recruits are our most junior pilots, who complete their first stages of training with an instructor at KPIE.

# Senior Appointments

<b>Name</b>	<b>Rank</b>	<b>Call sign</b>	<b>Appointment</b>
Zane Davis	Admiral	USCG0001	Commandant of the Coast Guard
Corvus Novak	Vice Admiral	USCG0002	Deputy Commandant of the Coast Guard
Noah Simonich	Rear Admiral	USCG0003	Senior Command Board member
Declan Moody	Rear Admiral (1*)	USCG0004	Discipline Officer, Senior Command Board member
Lance Boyd	Master Chief Petty Officer of the Coast Guard	USCG0009	Master Chief Petty Officer of the Coast Guard, Senior Command Board member
Nick Campo	Captain	USCG0005	Command Board
AC	Commander	USCG0007	Command Board



# Boards

General Staff (1*-4*)		
Name	Rank	Call sign
Zane Davis	Admiral	0001
Corvus Novak	Vice Admiral	0002
Noah Simonich	Rear Admiral	0003
Declan Moody	Rear Admiral (1*)	0004
Lance Boyd	MCPOCG	0009

Command Board		
Name	Rank	Call sign
Zane Davis	Admiral	0001
Corvus Novak	Vice Admiral	0002
Noah Simonich	Rear Admiral	0003
Declan Moody	Rear Admiral (1*)	0004
Nick Campo	Captain	0005
AC	Commander	0007
Lance Boyd	MCPOCG	0009

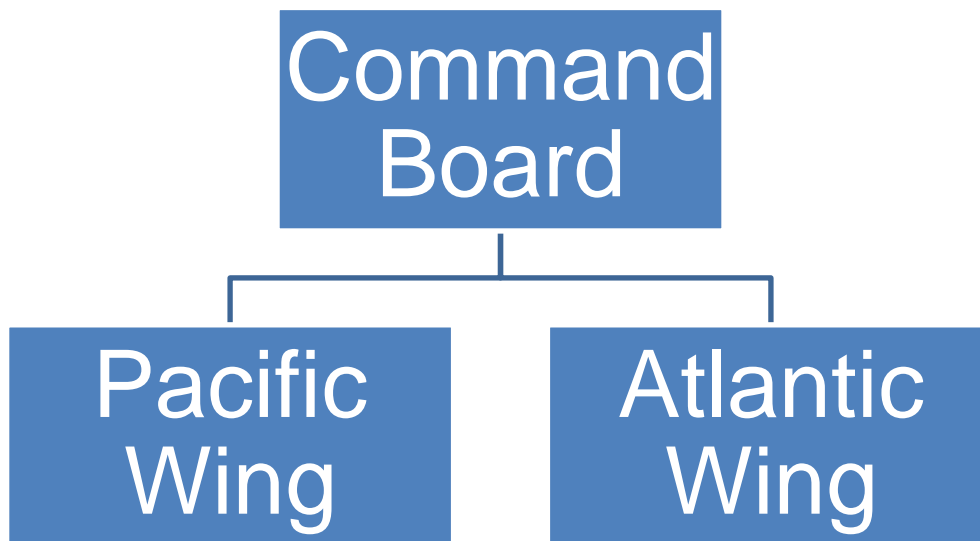
Disciplinary Hearing Board		
Name	Rank	Call sign
Zane Davis	Admiral	0001
Corvus Novak	Vice Admiral	0002
Declan Moody	Rear Admiral (1*)	0004
Lance Boyd	MCPOCG	0009

Disciplinary Appeals Board		
<b>Name</b>	<b>Rank</b>	<b>Call sign</b>
Zane Davis	Admiral	0001
Corvus Novak	Vice Admiral	0002
Declan Moody	Rear Admiral (1*)	0004
STAFF OFFICER	-	0003/0009

# Operations

USCG provides operations 24/7, 365 days a year, and its effective timezone-based Wing Structure allows this to run efficiently.

Our two wings are **Atlantic Wing** and **Pacific Wing**, stationed respectively. Pilots are assigned to wings based on their timezone – for example a pilot living in Sacramento CA would be assigned to Pacific Wing. Most European pilots are assigned to Atlantic Wing, but in the event of the wing filling up, pilots can be assigned to Pacific Wing.



# Fleet

USCG operates a varied fleet, bringing pilots a unique experience. More information can be found on our IFC Thread.

## **Our Aircraft:**

*C130J USCG Livery*

*Cessna Citation X Generic*

*Cessna 208B Generic*

*Daher TBM-930 Generic*

*ERJ-170 Generic*

*Dash 8 Q400 Generic*

*A330-300 Generic*

*B737-900 U.S. Air Force*

*KC-10 Extender USAF Extender*

*MD-11F Generic*

# Pilot Portal

USCG utilises a web-based Pilot Portal, accessible at <http://uscgifvirtual.spectreairgroup.xyz/vam/> .

Logging a flight on VAM is simple. To do this, log into VAM with your callsign and password, then navigate to **Pilot Actions**. From there, go to **Manual Pirep**, and fill out the form. ***NOTE: when filling out the PIREP form, make sure to check the date just before sending. It is a known issue that it can glitch all the way back to 1970 – classic, hey?*** Once you have sent your PIREP, the Command Staff will get a notification, and process it.

All transport flights are flown on established routes. To book a flight, navigate to **Pilot Actions**, then **Book Route**. From there, all routes available to you will be shown. Pick the one you would like, and then click the green check on the right hand side. Your route is now booked, but will expire in 24 hours.

**YOU MUST FILE YOUR PIREP BEFORE YOU QUIT YOUR FLIGHT.** Instead, log into VAM and go to pilot actions. There is a button called Auto PIREP. Press that button and wait until it populates. Once it fills in the flight data, change the plane and add fuel and press submit. This will be the **ONLY** PIREP you need to file. If you do it correctly, it will file your PIREP and then push it to our Discord Flight log channel, meaning you do not need to upload anything into Discord. It will also calculate your block time, not just flight time. You will earn time for

preflight checks, startup, taxi and shutdown as you would in the real world.

If Auto PIREP comes up with an error, refresh your screen. In the event you have another error, your browser cache will need to be cleaned.

If, after clearing your cache, the Auto PIREP does not work, file your flight as a Manual PIREP and **notify a member of Command Staff.**

**All flight times are measured in decimal hours. A conversion table can be found below.**

Minutes	Decimal Hours	Minutes	Decimal Hours	Minutes	Decimal Hours
1	.02	21	.35	41	.68
2	.03	22	.37	42	.70
3	.05	23	.38	43	.72
4	.07	24	.40	44	.73
5	.08	25	.42	45	.75
6	.10	26	.43	46	.77
7	.12	27	.45	47	.78
8	.13	28	.47	48	.80
9	.15	29	.48	49	.82
10	.17	30	.50	50	.83
11	.18	31	.52	51	.85
12	.20	32	.53	52	.87
13	.22	33	.55	53	.88
14	.23	34	.57	54	.90
15	.25	35	.58	55	.92
16	.27	36	.60	56	.93
17	.28	37	.62	57	.95
18	.30	38	.63	58	.97
19	.32	39	.65	59	.98
20	.33	40	.67	60	1.0

# Regulations

## *Code of Conduct:*

All commands from the Chain-of-Command (overleaf) will be followed at all times.

All pilots and staff will be professional and courteous at all times, in Discord, IFC and whilst operational on the Infinite Flight Simulator.

Swearing or offensive language in any forum, including the Discord platform, will not be tolerated and may lead to disciplinary action.

Any harmful behaviour towards U.S. Coast Guard Virtual will not be tolerated and will result in immediate dismissal.

If you are banned from IFC for any reason, you will automatically be suspended pending dismissal from USCG-IF Virtual, depending on the severity and timeframe.

All pilots must log a flight **at least** once every **21 days**. Failure to do so will result in disciplinary action.

# Chain of Command

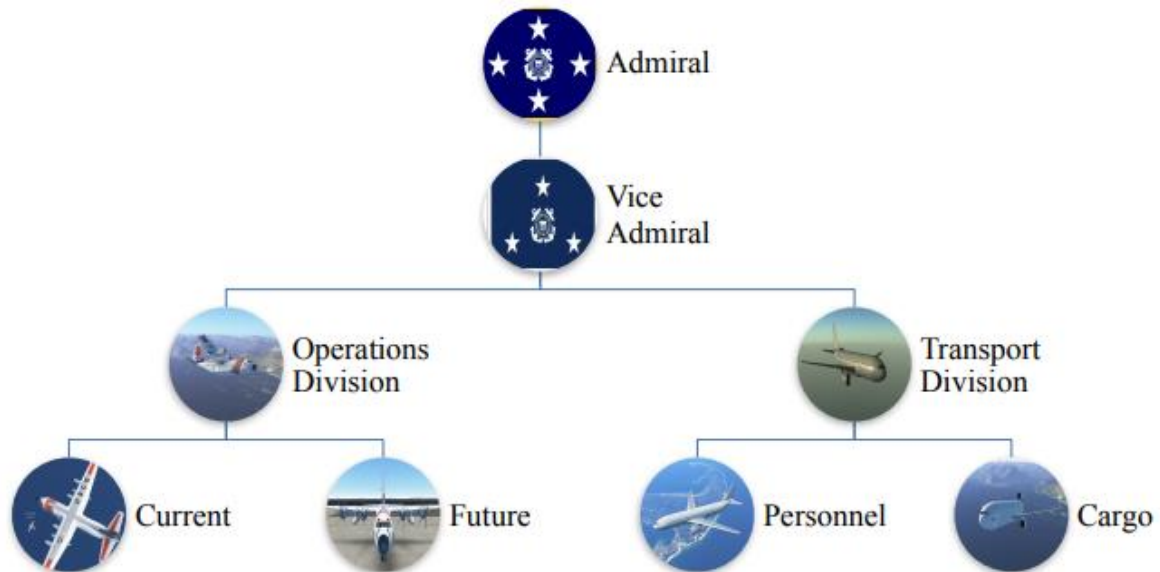


Figure 1 –Organisational Structure

The U.S. Coast Guard Chain of Command begins at Wing level, with the first point of seniority being Wing Staff – the Wing Executive Officer (XO/Ex O) and the Officer Commanding (OC).

Should a situation arise requiring the attention of a more senior officer, the next point of contact is the Command Board. In this instance, one is requested to contact the most junior of the Command Staff, which under normal circumstances will be a CDR or a CAPT. For Wing Staff who need to refer a disciplinary or welfare issue, the point of contact will be the **Discipline Officer** – mentioned further in this publication. All serious issues must be reported immediately to the **DiscipO**, failure to do so is a neglect of duty and may result in disciplinary action.



# Disciplinary Action

Failure to comply with the code of conduct will result in disciplinary action. Figure 2 displays the course of disciplinary action.

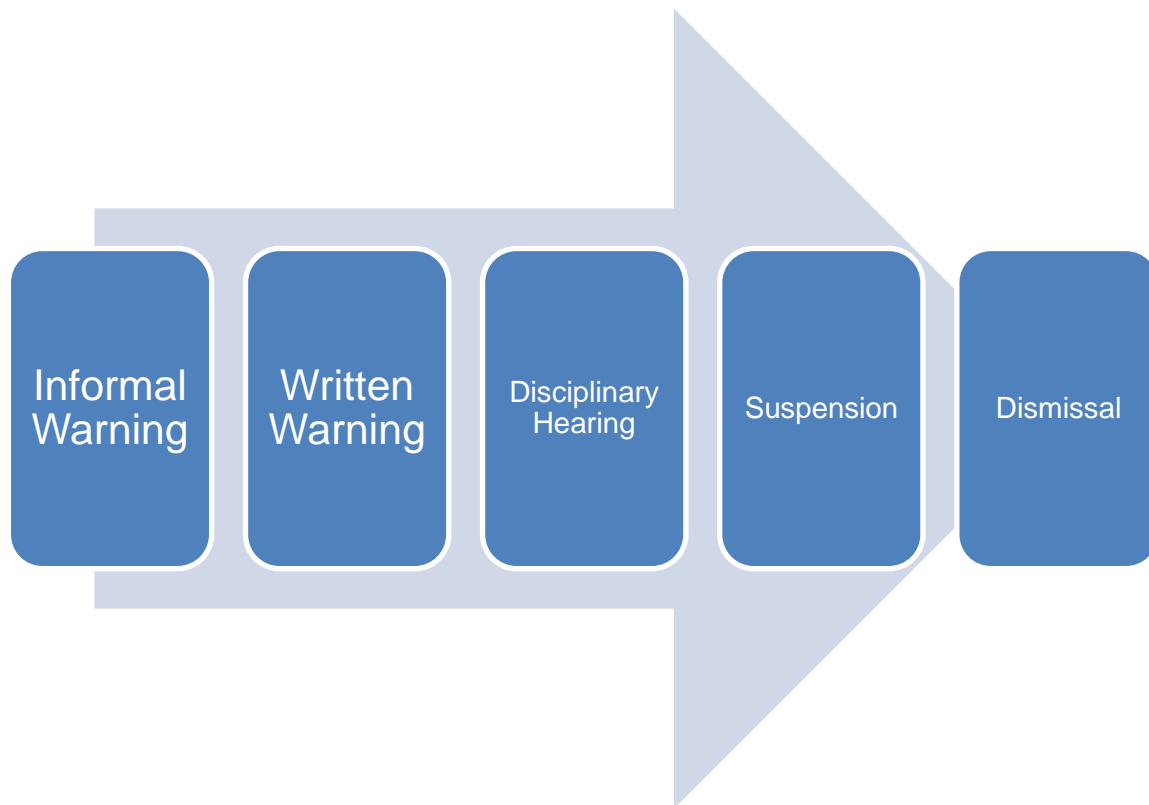


Figure 2 – Disciplinary Action

All pilots, if subjected to disciplinary action, may request an appeal. The appeals board consists of the Commandant, the Deputy Commandant, and the Discipline Officer.

The Disciplinary Hearings board consists of the Commandant, the Discipline Officer, and at least one other member of the Command Board.

All final decisions are at the discretion of the Commandant.

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